

**West Crescent Fire District
Monthly Meeting Minutes
April 13, 2016**

The April 13, 2016 meeting of the West Crescent Board of Fire Commissioners was called to order at 7:05 pm by Chairman Berlin.

All Commissioners were present.

All Chiefs were present

President Perry was present.

Treasurer Rokjer was present.

Guests:

Donna Armistead and Craig Relyea were present to give their Annual Update. A copy of their report is filed with the District. They discussed the increases in contributions etc.

After their discussion it was decided by the Board to ask Gary Mazzaelli to return and discuss ways to maximize our monies. The Board asked the Secretary to see if RBC would be able to attend the April or May workshop to start the discussion.

Minutes:

- There were no changes to the February minutes.

Commissioner Ayotte moved to accept the minutes, seconded by Commissioner Meehan. Motion passed unanimously.

Audit of bills received –

- There was discussion concerning the payment to Fenton Fire. Commissioner Meehan explained the PO in the amount of \$7,250 (5% of \$147,500). Commissioner Meehan moved to make the payment; contingent on Bloomfield picking up R694, Commissioner Ayotte seconded the motion. Motion passed unanimously.

Commissioner Meehan moved to accept the bills, seconded by Commissioner Ayotte. Motion passed unanimously.

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Hall Report – Mr. Perry:

- Commissioner Ayotte submitted the hall report for March. Three rentals brought in \$558.00

Company Report – Mr. Perry

- President Perry submitted a report that is attached to these minutes.
- President Perry reminded everyone that all help is needed for open house on April 22 and 23.
- Commissioner Meehan moved to utilize the electronic sign out front reminding everyone of the festivities, Commissioner Ayotte seconded the motion. Motion carried unanimously. Commissioner Ayotte will get with Fire Police Capt. Craver for help in setting it up.
- Commissioner Meehan moved to accept the address change for Capt. Yetto from 1448 Crescent Road to 104 Gulf Rd, Cohoes, NY., seconded by Commissioner Ayotte. Motion carried unanimously.

Building Report – Commissioner Berlin

- Lawn has been repaired from snow plowing
- Station Keeper will be working one extra day getting ready for open house

Truck Repair Committee – Commissioner Westcott

- See Ass't Chief Bonesteel's report attached to Chief's Report
- April 14th Fire Extinguishers will be tested.
- Monday April 18th will be aerial testing.

Insurance Committee – Commissioner Ayotte

- Nothing to Report.

Long Term Planning Committee – Entire Board

- Nothing to Report

Future Equipment Purchases – Young

- R694 will be going to Bloomfield on April 14, 2016.
- 695 no bids have come in. An area fire district has looked at it.

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Chief's Report

Chief Bryans

- See Chief's Report

In addition to the report attached:

- Change under Training – FF McHale and Capt. Yetto finished Fire Instructor I.
- FF C. Bryans, FF Voorheis and Chief Bryans attended the Fire Service Conference at the Academy. The Chief mentioned that FF Bryans has attended all of the Fire Service Conferences that have been held.
- In addition to the items listed for surplus the Chief added a 40' ladder that is housed in the garage. Commissioner Meehan made a motion to surplus the items listed, 3150 feet of hose, Hose Tester, and Vent Saw, Commissioner Ayotte seconded the motion. Motion carried unanimously.
- There is a pamphlet entitled Gear Laundering for Fire Departments attached to these minutes. It talks about the necessity of washing gear on a frequent basis. The Chief reminded the Board that modifications will need to be made to the Laundry area to accommodate a larger machine.

Acceptance of Chiefs Report: Commissioner Westcott moved to accept the Chiefs Report, Commissioner Ayotte seconded the motion. Motion passed unanimously.

New Business:

- The Secretary asked how much to spend on Flowers for outside and Commissioner Meehan moved to spend up to \$500, Chairman Berlin seconded the motion. Motion passed unanimously.

Old Business:

- Ass't Chief Shakerley stated the Fitness Trainer has started and she will charge \$6.00 per person per visit. There was a discussion on spouses being able to take advantage of the training. The Board asked to have a count of who was interested .

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- Chairman Berlin reviewed the two bids for signage, spoke with both companies and has notified Ray Sign we will be going with them. Commissioner Meehan moved to go forward with the purchase of the electronic sign from Ray Sign, Commissioner Westcott seconded the motion. Motion passed unanimously.
- Commissioner Ayotte presented the final for the Annual Inspection Dinner and asked the Secretary to do a PO to the Company in the amount of \$7,071.19.

Commissioner Ayotte moved to go into Executive Session at 8:55, seconded by Commissioner Meehan to discuss pending contract negotiations.

At 9:05 Commissioner Meehan moved to return to regular session, seconded by Chairman Berlin.

Commissioner Meehan moved adjourn, seconded by Commissioner Berlin, meeting the adjourned at 9:06 pm.

Respectfully submitted,

Arletta Finger
Secretary to the Board of Fire Commissioners

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2016-009

RESOLUTION

NOW THEREFORE, BE IT RESOLVED THAT THE WEST CRESCENT FIRE DISTRICT BOARD OF FIRE COMMISSIONERS, AT THEIR APRIL 2016 MEETING RESOLVED THAT Daniel Yetto, following his move out of the District be allowed to continue membership in the W. K. Mansfield Hose Company within the West Crescent Fire District.

Resolved, April 13, 2016

PRESENT:

Chairman BERLIN
Commissioner AYOTTE
Commissioner MEEHAN
Commissioner WESTCOTT
Commissioner YOUNG

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2016-010

RESOLUTION

NOW THEREFORE, BE IT RESOLVED THAT THE WEST CRESCENT FIRE DISTRICT BOARD OF FIRE COMMISSIONERS, AT THEIR April 13, 2016 MEETING RESOLVED THAT the following items are available for surplus:

- 3,150 ft. of miscellaneous hose
- Hose Tester
- Vent Saw
- 40' Ladder

April 13, 2016

PRESENT:

Chairman BERLIN
Commissioner AYOTTE
Commissioner MEEHAN
Commissioner WESTCOTT
Commissioner YOUNG