

West Crescent Fire District
Monthly Meeting Minutes
September 11, 2024

The September 11, 2024 meeting of the West Crescent Fire District Board of Fire Commissioner's was called to order at: 7:02 PM by Chairman Meehan.

Present were: Commissioner's: Meehan, Young, Rokjer, Sullivan, Smith; District Treasurer D. Rokjer, District Secretary Cooper, Chief Ayotte, Asst. Chief Brimhall, President C. Ayotte.

Chair led the group in a moment of silence to honor those lost during 9/11

Introduction of guests:

Craig Relyea, Evan Dubec and Paul Berlin

Approval August Minutes:

There were no changes to the August 14, 2024 regular meeting or the August 22, 2024 workshop. Commissioner Sullivan moved to accept the minutes with no changes, seconded by Commissioner Smith. All in favor, motion carried.

Audit of bills received:

Commissioner Sullivan moved to accept the bills, seconded by Commissioner Young. All in favor, motion carried.

Treasurer's Report:

- 90% of money has been moved to the Bank of Greene County
- Discussion on uniform purchases, the District has never refused to purchase uniforms for members.

Commissioner Young moved to accept the treasurers report, seconded by Commissioner Sullivan. All in favor, motion carried.

Company Report:

- Still awaiting estimates on cleaning the kitchen

Hall Report:

- Members have scheduled use of the hall for the next few months through the President
- American Red Cross has two dates scheduled for blood drives

Building Report – Commissioner's R. Rokjer, Young & Smith

- CKM Electrical has fixed the lights in the bay area of Station #2 by removing the sensors and having on/off button only
- Brownell Electric will be installing 2-night lights and a switch in Station #2
- Still waiting on SWPPP from Town of Halfmoon and H2M as well as final change orders

- Commissioner Rokjer made a motion to go out to bid with the HVAC System for the Turnout Gear room and Decon room, seconded by Commissioner Sullivan. All in favor, motion carried.
- Follow up with Sunlight regarding the tear in the roof from the solar blocks
- Discussion on security camera's for Station #2 and training pad area. More information to be obtained for a 360-degree camera. Camera options for the turnout gear room with Bluetooth capability.

Truck Repair Committee – Commissioner's Smith, Sullivan & Young

- Water Rescue Utility (701) is at VRS for inspection and service
- Obtaining quotes for lettering, striping and seats for 701

Long Term Planning Committee – Entire Board, Chair Commissioner Meehan

- No Report

Insurance Committee – Commissioner's Sullivan & Young

- Avid Insurance Agency will be attending our workshop meeting on October 17, 2024

Future Equipment Purchases – Commissioner's Meehan & R. Rokjer

- No Report

Chief's Report:

- 15 Alarms for August
- September 20th, EL-693 will be participating in Ride for Missing Children
- Station keeper is detailing the interior of the large apparatus
- Waiting on County approval for radio identifier for Water Rescue Truck
- Participating in Mutual Aid drill with Albany Airport on September 28th
- EVOC class scheduled for November
- Need marking on door or floor leading from apparatus bay to gear room as a member fell and got hurt, accident report was filed
- Annual physicals scheduled for October 14th

Commissioner Smith moved to accept the Chief's report with no purchases, seconded by Commissioner Sullivan. All in favor, motion carried.

New Business:

- Discussion on Pest Control vendors. Commissioner Smith made a motion to discontinue our service with Absolute Pest Control and sign a year contract with Ace Pest Control Specialists Inc., seconded by Commissioner Sullivan. All in favor, motion carried.
- CAFDA Workshop – Saturday, November 2, 2024 at Verdox Fire Department. Open to all officials and officers
- Discussion on annual service of overhead doors. Follow up Fall 2025
- Chief Ayotte is looking into the purchase of 3 APX N-70 portables to be included in the 2025 budget

Old Business:

- Will be forwarding all signed change orders on file over to Dennis at H2M
- Discussion on the 2025 budget. Commissioner Sullivan made a motion to adopt the preliminary 2025 budget, seconded by Commissioner Rokjer. All in favor, motion carried.

Motion by Commissioner Sullivan to go into executive session at 9:11 PM to discuss a personnel matter with the company, seconded by Commissioner Smith. All in favor, motion carried.

Motion by Commissioner Sullivan to reconvene from executive session at 9:29 PM, seconded by Commissioner Smith. All in favor, motion carried.

Motion was made by Commissioner Rokjer with a second from Commissioner Young to adjourn the meeting at 9:29 PM. All In favor, meeting adjourned.

Respectfully submitted,

John Cooper Jr.
Secretary to the Board of Fire Commissioners

