

West Crescent Fire District
Monthly Workshop Meeting Minutes
October 17, 2024

The October 17, 2024 Workshop Meeting of the West Crescent Board of Fire Commissioners was called to order at 6:30 PM by Chairman Meehan.

Commissioners Meehan, Young, Rokjer and Smith were present.

Secretary Cooper, Chief Ayotte and Assistant Chief Brimhall

Guests: Roger Saddlemire and Kenneth Yodis (Avid Insurance); Craig Relyea, Evan Dubec, Ashley Wilkinson, Paul Berlin and Dixon Armitstead

Insurance Presentation:

- Roger and Kenneth gave an overview of Avid Insurance and discussion on differences between Utica Mutual and VFIS pertaining to the insurance policies. Avid Insurance will follow up by sending over a broker of record for the board to look at.

Commissioner Meehan moved to recess the workshop at 7:00 PM for the public hearing of the 2025 Proposed Budget, motion seconded by Commissioner Smith. All in favor, motion carried.

Motion to reconvene the workshop meeting by Commissioner Young, seconded by Commissioner Smith at 7:15 PM.

Budget:

- Commissioner Young made a resolution to over ride the 2% tax cap, seconded by Commissioner Smith.
 - Meehan Aye
 - Young Aye
 - Smith Aye
 - Rokjer Aye

All in favor, resolution passed.

- Commissioner Smith made a motion to adopt the 2025 final budget as submitted, seconded by Commissioner Young. All in favor, motion carried.

Audit of Bills:

- Commissioner Smith moved to accept the bills, seconded by Commissioner Rokjer. All in favor, motion carried.

Building:

- Discussion on the HVAC for the turnout gear and decon rooms from Family Danz proposal dated in February. Building Superintendent Berlin to get clarification. Motion made by Commissioner Smith to put out an RFQ for bids for the HVAC units, seconded by Commissioner Young. All in favor, motion carried.
- CKM is still waiting to hear from lighting representatives on light issue in Station 2

Other Business:

- Discussion on Social members of the company being allowed to operate the Mack. This is allowed under the insurance and a policy is to be adapted.
- Chief Ayotte presented 3 quotes on a gear extractor to replace the oldest extractor. Motion made by Commissioner Rokjer to approve a gear extractor in the amount of \$7878.00 from Dival Safety & Supplies, seconded by Commissioner Smith. All in favor, motion carried.
- Discussion on the purchasing of seven security camera's for Station 2 and the turnout gear room. Commissioner Meehan made a motion to purchase the camera's in November if money is available, if not hold off and purchase in February, seconded by Commissioner Young. Commissioner Meehan, Young and Smith in favor. Commissioner Rokjer opposed, motion carried.
- Discussion on updating policies, Policies will be emailed out to the Chief's and Board for review.
- Correspondence received that the Town of Clifton Park is adopting a resolution on amendment of tax deduction.
- Correspondence received on updating the Length of Service Award Program document
- Chief and District Secretary will be pursuing available grants

Motion by Commissioner Rokjer to go into executive session at 8:30 PM to discuss a personnel matter, seconded by Commissioner Young. All in favor, motion carried.

Motion by Commissioner Meehan to reconvene from executive session at 8:38 PM, seconded by Commissioner Young. All in favor, motion carried.

Motion was made by Commissioner Rokjer with a second from Commissioner Smith to adjourn the meeting at 8:38 PM. All In favor, meeting adjourned.

Respectfully submitted,

John Cooper Jr.

Secretary to the Board of Fire Commissioners