

West Crescent Fire District  
Monthly / Workshop Meeting Minutes  
June 27, 2024

The June 27, 2024 Workshop Meeting of the West Crescent Board of Fire Commissioners was called to order at 6:38 PM by Chairman Meehan.

Commissioners Meehan, Young, Rokjer, and Sullivan were present.

Secretary Cooper, Treasurer Rokjer and Chief Ayotte were present.

Guest: Don MacCormack – Bank of Greene County

- Don gave a presentation and overview of the services the Bank of Greene County could provide to the Fire District. Bank Statements will be provided and Don will be in attendance at the July 10<sup>th</sup> Commissioner's meeting with an analysis on how the Bank of Greene County can improve the interest income.

Audit of Bills:

- Discussion was held on the final payment of \$12,063.00 to Bast Hatfield. Decision was made to hold the payment until open issues on the building project are cleared up.
- Commissioner Young moved to accept the bills, seconded by Commissioner Sullivan. All in favor, motion carried.
- Fire District resident Craig Relyea has offered to assist the board with financial matters.
- Reviewed the financial report completed by Bryans & Gramuglia that was forwarded to the Office of the State Comptroller. Legal notice was placed in the newspaper and copies forwarded to the Halfmoon and Clifton Park Town Clerk's offices.
- Commissioner Sullivan will be conducting a monthly reconciliation on bank statements.

Building Project:

- Building Superintendent Berlin met with Sage Engineering and work is in progress.
- CKM Electric – Box was installed in the training pad area. The lights for inside station 2 will now be on switches and not motion. One switch is defective and a new one is on order and will be installed once it arrives.
- SWPPP paperwork – Bast Hatfield sent information over to Dennis at H2M and he is getting paperwork in order.

Other Business:

- Solar Panels – Received a call from company inquiring the status of the contract. The board decided not to renew the contract at this time. Inquire if the panels will be removed or abandoned.
- Discussion on supplies for Decon room – Station Keeper to purchase items
- Commissioner Young made a motion to purchase a flammable liquid cabinet for station 2, seconded by Commissioner Sullivan. All in favor, motion carried.
- No information has been provided on awarding of grants.
- Chief Ayotte and Assistant Chief Brimhall spoke with insurance representative at the Chief's show and Asst. Chief Brimhall will update the board at the next meeting.
- Commissioner Young would like to schedule Center for Security to come in and go over the camera system.

Policies:

- Discussion on policy for training stipend for members attending fire classes that are not covered by OFPC. Jonesville is in the process of writing a policy at this time and it will be forwarded to neighboring districts when completed.
- Paperwork for 2 members has already been sent into the State for classes approved by OFPC for the stipend.

Commissioner Young moved to adjourn at 8:18 PM, motion seconded by Commissioner Sullivan. Motion carried unanimously.

Respectfully submitted,

John Cooper Jr.

Secretary to the Board of Fire Commissioners