

**West Crescent Fire District
Monthly Meeting Minutes
March 9, 2016**

Chairman Berlin moved to go into Executive Session at 7:05pm, seconded by Commissioner Meehan. At the conclusion of the discussion, Commissioner Ayotte moved to go into regular session at 7:28, seconded by Commissioner Meehan.

The March 9, 2016 meeting of the West Crescent Board of Fire Commissioners was called to order at 7:30 pm by Chairman Berlin.

Commissioners Ayotte, Berlin and Meehan were present. Commissioner Young and Westcott were absent.

All Chiefs were present

President Perry was present.

Assistant Treasurer Warn was present.

Guests:

Gary Mazzarelli gave his annual update on the District's Investments. 2015 was a poor year for investments. There is a comprehensive package attached to these minutes, and each Commissioner was given a package. Mr. Mazzarelli offered RBC Wealth Management to come and do a special workshop later in the year if the Board would like to diversify what they currently have.

Minutes:

- There were no changes to the February minutes.

Commissioner Meehan moved to accept the minutes, seconded by Commissioner Ayotte. Motion passed unanimously.

Audit of bills received –

- There was one question concerning mileage for a firefighter who took their personal vehicle to a training session in Saratoga. The Chief will be putting together a Chief's Directive concerning this. The Board agreed to pay the one submitted.

Commissioner Meehan moved to accept the bills, seconded by Commissioner Ayotte. Motion passed unanimously.

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Hall Report – Mr. Perry:

- Commissioner Ayotte submitted hall reports for January and February. Both months rentals were for members or for state classes.

Company Report – Mr. Perry

- President Perry submitted a report that is attached to these minutes.
- Two candidates were brought forward from the Company. Alexa-Lee Dannible and Johnathon Hake. The Secretary stated that both candidates were entered into LENS and clearance from the Sheriff's office.

Building Report – Commissioner Berlin

- The Station Keeper is keeping up with the list that the Chief and Chairman Berlin has given him.
- There was a discussion concerning the air hose. The Chief will speak with the Station Keeper concerning new purchase.

Truck Repair Committee – Commissioner Westcott

- See Ass't Chief Bonesteel's report attached to Chief's Report
- Meeting between the Chiefs, Chairman Berlin and Dave Veltman went well. It appears everyone is on the same page.

Insurance Committee – Commissioner Ayotte

- Nothing to Report.

Long Term Planning Committee – Entire Board

- Nothing to Report

Future Equipment Purchases – Young

- ER694 is in service.

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Chief's Report

Chief Bryans

- See Chief's Report

In addition to the report attached:

- The Chief stated he will not be ordering the extractor that he has listed as a purchase this month. He will be ordering it next month.
- Training – Chief Bryans will also be attending the April Fire Services training along with FF's C. Bryans and J. Voorhies.
- On Friday the Chief and Medical Officer McEvoy will be having a conference call with Work Fit Medical Group to discuss physicals.
- The Chief asked the Secretary and the Board to see if we can figure out the problem(s) with the wireless in our building. The Secretary will contact our Tech person and have him come in and evaluate to see what the problem is. She will have a plan of action for the March 24th Workshop.
- The Chief presented changes to the Run Card. Also SOP 3 needs to have a change made to it.

Acceptance of Chiefs Report: Commissioner Ayotte moved to accept the Chiefs Report, Commissioner Meehan seconded the motion. Motion passed unanimously.

New Business:

- Life Song approached the Secretary about holding their annual chili cook off here in April. It will take two days of prep and then the cook off. The Board for them to use it. The Secretary stated that they have a Certificate of Insurance in place for this year.
- Captain Yetto and a guest will take Commissioner and Mrs. Westcott's place at the Association dinner on Saturday the 12th.
- Commissioner Ayotte made a motion to present awards to the 2015 Firefighter of the Year, the Chief's Award winner and the President Awards Winners, Commissioner Meehan seconded the motion. Motion passed unanimously.
- FF Brimhall reminded everyone that there is a burn ban in place. The Secretary will put it on the website, and have the sign outside changed Tuesday the 22nd.

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- Chairman Berlin moved to put the check from Mechanicville Fire in the amount of \$8,002 for the purchase of the Tahoe, into Equipment Reserve, seconded by Commissioner Ayotte. Motion passed unanimously.
- The Secretary told the Board she will be away from March 14 thru the 21st.

Old Business:

- Ass't Chief Shakerley has been in touch with the Fitness Trainer, and she will charge \$6.00 per person per visit. Commissioner Meehan moved to go forward with the project for health and fitness, Commissioner Ayotte seconded the motion. Motion passed unanimously.
- Property Lines – Chairman Berlin was in touch with Mr. Jusino, he will contact his neighbor to see what the holdup is with them signing the papers.

Commissioner Meehan moved adjourn, seconded by Commissioner Berlin, meeting the adjourned at 8:50 pm.

Respectfully submitted,

Arletta Finger
Secretary to the Board of Fire Commissioners